

2013 ANNUAL REPORT

Agriculture Best Management Practice Loan Programs (LGU_ID:1041)

NOTE: ANNUAL REPORT and APPLICATION must be postmarked or received by February 8, 2013

Please verify the following data. Make corrections to any YELLOW highlighted field as necessary.

Table 1. Contact Information

Submit Annual Report Now

I. Local Government UnitLocal Government Unit Name: **Kittson County**

a. Authorized Representative (person or position authorized to sign legal documents for the LGU to implement the

AgBMP Program): **Eric Christensen**b. Address: **410 5th St Suite 214**c. City: **Hallock** State: **MN** Zip: **56728-4141**d. Phone: **(218) 843-2655** Extension: **123** FAX: **(218) 843-2020**e. E-mail address: **Jamie.Ingeman@mn.nacdn.net**

(separate with ; or ,)

f. Federal Tax ID # **41-6005819** State Tax ID # **8026799****II. Contact Person**

Person responsible for day-to-day operation of the program:

Contact Organization: **Kittson Soil and Water Conservation District**a. Contact Person: **Jamie Ingeman**b. Address: **410 5th St S Ste 106**c. City: **Hallock** State: **MN** Zip: **56728-4140**d. Phone: **(218) 843-2619** Extension: **3** FAX: **(218) 843-2772**e. E-mail address: **Jamie.Ingeman@mn.nacdn.net**

(separate with ; or ,)

f. Other E-mail addresses to receive notices:

III. Annual Report**Table 2. Current Allocation Summary - Kittson County**

This shows only funds disbursed by MDA by 12/31/2012 under your CURRENT AMENDMENT.

Practice Category	Current Budget	Completed	Remaining Budget
1 - Ag Waste Management	\$ 0.00	\$ 0.00	\$ 0.00
2 - Structural Erosion Control	\$ 0.00	\$ 0.00	\$ 0.00
3 - Conservation Till. Equip	\$ 287,000.00	\$ 214,500.00	\$ 72,500.00
4 - Septic Systems	\$ 30,000.00	\$ 30,000.00	\$ 0.00
5 - Other Practices	\$ 0.00	\$ 0.00	\$ 0.00
TOTAL	\$ 317,000.00	\$ 244,500.00	\$ 72,500.00

(You do not need to change this table. If you disagree, please contact us.)

Table 3. Calculation of Carryover and Amount Rescinded. The amount carried over should include all projects that will be funded with any NEW money from the MDA. It does not include any REVOLVING funds.

Amount Remaining as of 01/01/2012		\$ 72,500.00
Amount committed to projects eligible for CARRYOVER into the next year (include at least \$0.00 for unpaid requests) This value is copied to Table 5, cell C4 See Section IV for a list of pending loans	=	\$72,500.00 CARRYOVER (increase as appropriate)
Amount RESCINDED - You will lose these funds	=	\$0.00

To carry funds over to next year you must be able to:

1. Identify the project landowner
2. Estimate the total cost of the project

Table 4. Cash on Hand in Local Revolving Account. (LGU id:)

(This table summarizes the Local Revolving Accounts ONLY. It does not include any UNDISBURSED NEW money shown in Table 2. This table **does not include any loans issued under the MULTIPLE LENDERS Contracts.**)

Total payments into LOCAL REVOLVING ACCOUNT from MDA: **\$0.00**

Total repayments from LOCAL REVOLVING ACCOUNT to MDA

Total repayments due from LOCAL REVOLVING ACCOUNT during 2013

Lender	Amount Repaid	LGU ID	LENDER ID
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Lender	Amount Repaid
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NO ACTIVE LOCAL REVOLVING ACCOUNT - NO NEED TO COMPLETE TABLE 4

Current Anticipated Repayments from All Lenders Combined*(Including Table 4 Line g.)*

This table is provided for informational purposes only.

payment	date due	net due
1	04/01/2013	\$ 43,726.29
2	10/01/2013	\$ 74,150.00
3	04/01/2014	\$ 98,968.00
4	10/01/2014	\$ 66,536.00
5	04/01/2015	\$ 102,180.00
6	10/01/2015	\$ 67,207.00
7	04/01/2016	\$ 103,956.68

Table 5. Calculation of Available Funds, 2013 Work Plan, and Unmet Needs. Kittson County 1041

This table summarizes your next year's work plan.

Column B shows repayments the MDA has received from local lenders for your past projects plus any additional confirmed awards. You may divide these funds in accordance with your priorities.

Column C shows the use of CARRYOVER from Table 3. You must have specific projects identified for these funds.

Column D shows your Anticipated Use of LOCAL REVOLVING funds from Table 4. You may divide these funds in accordance with your priorities. Even if you anticipate asking for an EARLY repayment from your lender, please include those funds in this column.

Column E is calculated for you. It is the TOTAL of ALL FUNDS AVAILABLE (sum of columns B+C+D) to you at the end of the year.

Column F is your anticipated WORK PLAN for 2013. It shows the current total of available funds. Increase this amount to show more needs.

Column G is your UNMET NEEDS for 2013. It is calculated for you.

The total amount of your 2013 Request is reported in the bottom right box (cell G10).

To request funds in addition to your current revolving accounts shown in columns B, C, and D, you must increase the amounts shown in column F.

Enter data in YELLOW highlighted cells						Program Work Plan	Funding Request
	(A)	(B)	(C)	(D)	(E)	(F)	(G)
(3)	Category	Repayments and Other Allocations Available	Carry Over from Last Year From Table 3	Anticipated Use of Revolving Funds From Table 4	Total Funds Available Sum of columns B+C+D	Work Plan for Next Year (Increase these amounts to request more funds)	Unmet Needs Subtract Column E from Column F
(4)	Available amounts from Tables 3 and 4 ---->	\$262,464.23	\$72,500.00	\$0.00			Requested Funds
(5)	Ag Waste Management	\$0.00	\$0.00	\$0.00	\$ -	\$ -	\$ -
(6)	Structural Erosion Control	\$0.00	\$0.00	\$0.00	\$ -	\$ -	\$ -
(7)	Conservation Tillage	\$232,464.23	\$72,500.00	\$0.00	\$ 304,964.23	\$ 304,964.23	\$ -
(8)	Septic Systems	\$30,000.00	\$0.00	\$0.00	\$ 30,000.00	\$ 30,000.00	\$ -
(9)	Other	\$0.00	\$0.00	\$0.00	\$ -	\$ -	\$ -
(10)	Program Totals	\$ 262,464.23	\$ 72,500.00	\$ -	\$ 334,964.23	\$ 334,964.23	\$ -
		OK	OK	OK			
		This column is correct.	This column is correct.	This column is correct.			
Do you have any PENDING projects that are ready to proceed at this time, but currently lack the funds to provide a loan? If so, how much is needed?						\$	-

Additional comments regarding any pending projects:

IV. Loans Reported Last Year

Table 6. Summary of loans reported to the MDA by Kittson County during the last calendar year. The total may not be the same as Row E, table 4.

Please review the loans listed below.

There are NO Pending Requests.

The following is a list of ALL loan requests were received during the reporting period.

Borrower Name	Received Date	Paid Date	Category	Amount Issued from Current Budget	Amount Issued from Local Account	Beginning AU	Ending AU	Con. Tillage	Farmed Acres	Loan ID
Peterson, C.	01/17/2012	02/18/2012	Con Till Equip	\$50,000.00	\$0.00	-----	-----	3000	3000	11456
Lundberg, M.	03/02/2012	Revolve	Con Till Equip	\$0.00	\$50,000.00	-----	-----			11516
Daht, B.	03/23/2012	Revolve	Con Till Equip	\$0.00	\$50,000.00	-----	-----			11629
Larson, M.	06/25/2012	06/28/2012	Con Till Equip	\$4,500.00	\$0.00	-----	-----			11613
Anderson, D.	09/06/2012	09/12/2012	Con Till Equip	\$60,000.00	\$0.00	-----	-----			11706
Lindgard, E.	10/22/2012	11/03/2012	ISTS	\$30,000.00	\$0.00	-----	-----			11787
Grochowski, C.	12/07/2012	12/21/2012	Con Till Equip	\$100,000.00	\$0.00	-----	-----			11871
Total of Current Budget and Revolving Loans for Year				\$244,500.00	\$100,000.00					
Total of All Loans for Year				\$344,500.00						

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Instructions for Review of Last Year's Reported Loans:

1. Review the listed loans. Check the loan amounts. These are the loans REPORTED to the MDA during 2012.
2. Make sure all Ag Waste Projects have Beginning and Ending Animal Unit numbers listed. Fill in where needed.
3. Enter conservation tillage acres and total farm acres for "Con-Till Equip" projects if it is readily available.

If any loans were issued during the past calendar year, but are not listed in the above table, you MUST submit the borrower's APPLICATION form with all sections completed, including the loan amount. You DO NOT need to add them to the above list; we will enter all newly submitted projects for you.

If you wish to see a complete list of loans for other years, please contact Dwight Wilcox or Dave Miller, 651-201-6618

V. Audit Documents

Don't forget your audit documents!

Attach a copy of the cover page of your most recent audit plus any other pertinent sections, tables or schedules related to this program.

☐ CHECK HERE if appropriate sections of your audit are attached

VI. Resolution to Participate in AgBMP Loan Program

You must submit a resolution to participate in the program ONLY IF your Authorized Representative has changed. The following is your current designated Authorized Representative. If this is correct, you do not need to submit a resolution. If this person is NOT correct, please contact us for suggested text of a resolution to appoint your Authorized Representative. The only formal responsibility of the Authorized Representative is to sign contract amendments.

Currently designated Kittson Authorized Representative:

Eric Christensen
Kittson County
410 5th St Suite 214
Hallock, MN 56728-4141

Jamie Ingeman
System Windows_NT
Excel: 12.

VII. How to Submit the Annual Report and Application

Submit ONE copy of the Annual Report and Application information by mail, email, or fax to:

Deadline: February 8, 2013

By MAIL:
AgBMP Loan Program
Minn. Dept. of Agriculture
625 Robert St N
St. Paul, MN 55155

By EMAIL:
AgBMP.Loans@state.mn.us

By FAX:
651-201-6109

**Submit Annual Report
Now**

VIII. BASIC APPLICATION NARRATIVE: Kittson County

Please complete the following:

a) Summarize your program:
The allocations received by Kittson County from the past AgBMP loan programs have been extremely successful toward the objectives set forward in the Kittson County CLWP. Due to the extreme weather conditions that farmers in Kittson County have faced since 1995, low interest AgBMP loans are a very important key to success for them to maintain or to continue improving soil and water resources that they and our county so greatly depend on.
Conservation tillage: In Kittson County, our highest priority is Conservation tillage equipment for agricultural cropland. This equipment would reduce the amount of wind and water erosion that occurs in Kittson County and the primary targeted area by helping farm operators to do a better job of managing their crop residue. This is the number one priority for land use in the county's Comprehensive Local Water Plan and the annual and Long-Range plans of the Kittson Soil and Water Conservation District. The
b) Highlight your accomplishments:
Accomplishments Conservation tillage past accomplishments: This office has handled 119 Conservation Tillage loans, 84 of which are revolving loans from 1995 - 2009. This past year we funded many air drills, which means less passes on the land. Many of these producers are using the air drills as no-till implements, and several of them have enrolled into the EQIP program for doing so. In the past, we have funded several no-till drills. In 2012, we had loans for many varieties of conservation tillage equipment including double disc planters, Air Seeders, and cultivators. Past Agricultural Waste accomplishments: This office has handled 13 Ag Waste loans from 1995-2012. I took two applications for manure equipment in 2008.
c) Describe next year's work plans:
2013 Work Plan 2013 Conservation Tillage Workplan: If there is new funding available for 2013, we would like to fund 2 loans with 2012 funds. With our current rate of amount of revolving funds coming in, we will be able to fund 6 loans from our revolving funds. 2013 Agricultural Waste Workplan: At this time, I have no applications pending for Ag Waste funds in 2013. Although there is nothing pending, applications for Ag Waste loans are given high priority. 2013 SSTS Workplan: If SSTS loan applications come in, I will request local lender funds from Dwight Wilcox. They are our highest priority and funded immediately.

KITTSOON SOIL AND WATER CONSERVATION DISTRICT

FINANCIAL STATEMENTS

December 31, 2009

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