



Grant All-Detail Report

SWCD Local Capacity Services 2017

Grant Title - 2017 - SWCD Local Capacity Services (Kittson SWCD)

Grant ID - P17-0830

Organization - Kittson SWCD

Grant Awarded Amount	\$110,000.00	Grant Execution Date	2/24/2017
Required Match Amount	\$0.00	Grant End Date	12/31/2019
Required Match %	0%	Grant Day To Day Contact	Jamie Osowski

Budget Summary

	Budgeted	Spent	Balance Remaining*
Total Grant Amount	\$110,000.00	\$0.00	\$110,000.00
Total Match Amount	\$10,000.00	\$0.00	\$10,000.00
Total Other Funds	\$0.00	\$0.00	\$0.00
Total	\$120,000.00	\$0.00	\$120,000.00

*Grant balance remaining is the difference between the Awarded Amount and the Spent Amount. Other values compare budgeted and spent amounts.

Budget Details

Activity Name	Activity Category	Source Type	Source Description	Budgeted	Spent	Last Transaction Date	Matching Fund
Riparian Zone Management- 2017 Adult and Youth Outreach	Education/Information	Current State Grant	2017 - SWCD Local Capacity Services (Kittson SWCD)	\$20,000.00			N
Riparian Zone Management- 2017 Advertising and Promotion	Education/Information	Current State Grant	2017 - SWCD Local Capacity Services (Kittson SWCD)	\$10,000.00			N
Riparian Zone Management- 2017 Conservation Cost Share Programs	Streambank or Shoreline Protection	Current State Grant	2017 - SWCD Local Capacity Services (Kittson SWCD)	\$20,000.00			N

Activity Name	Activity Category	Source Type	Source Description	Budgeted	Spent	Last Transaction Date	Matching Fund
Riparian Zone Management- 2017 Conservation Cost Share Programs	Streambank or Shoreline Protection	Local Fund	2017 County In-Kind match	\$10,000.00			Y
Riparian Zone Management- 2017 Equipment and Supplies	Supplies/Equipment	Current State Grant	2017 - SWCD Local Capacity Services (Kittson SWCD)	\$10,000.00			N
Riparian Zone Management- 2017 Financial Outsourcing	Administration /Coordination	Current State Grant	2017 - SWCD Local Capacity Services (Kittson SWCD)	\$8,000.00			N
Riparian Zone Management- 2017 Staff Retention	Administration /Coordination	Current State Grant	2017 - SWCD Local Capacity Services (Kittson SWCD)	\$17,000.00			N
Riparian Zone Management- 2017 Kittson SWCD Storage Building	Administration /Coordination	Current State Grant	2017 - SWCD Local Capacity Services (Kittson SWCD)	\$25,000.00			N

Activity Details Summary

Activity Details	Total Action Count	Total Activity Mapped	Proposed Size / Unit	Actual Size / Unit
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Proposed Activity Indicators

Activity Name	Indicator Name	Value & Units	Waterbody	Calculation Tool	Comments
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Final Indicators Summary

Indicator Name	Total Value	Unit
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Grant Activity

Grant Activity - Riparian Zone Management- 2017 Adult and Youth Outreach

Description	Kittson County Comprehensive Local Water Management Plan		
	<p>Funds will be used toward the district promoting education in Kittson County. The SWCD plans to engage more with school aged children with an outdoor learning day and/or summer science day; including information on the importance of planting trees and water quality. The Kittson SWCD has not offered this type of event in the past so budgeting would include more staff time in the beginning to get the event planned. The event budget will be \$2,500.00. New education information includes family education days and Conservation Day at the Fair. These events are currently not offered in Kittson County and with staff time we estimate \$1,000 an event. Funds will also be used to purchase new display boards for education days including the fair and crop shows. Display boards and retractable banners estimate \$1,500.00. Also we would like to purchase new display holders for all our informational documents for our programs, which would cost \$1,600.00. Currently the Kittson SWCD owns a parcel of land located in Pelan Section 1 called Moose Point Learning Center. This site has not been utilized since the late 90's and the district would like to clean up the site and begin offering Youth and Adult Outreach programs at the site. The estimated cost of revamping this learning site would be \$17,000.00, this includes brush removal, mowing the trails, updating the current picnic shelter and new picnic tables and presenter tables as well as a new and updated sign. Costs over the \$20,000 will be charged to other grants or District funds.</p>		
Category	EDUCATION/INFORMATION		
Start Date		End Date	
Has Rates and Hours?	Yes		
Actual Results			

Grant Activity - Riparian Zone Management- 2017 Advertising and Promotion

Description	Kittson County Comprehensive Local Water Management Plan		
	The Kittson SWCD will use these funds to promote the district through advertisement. Currently, the County has 30 year old signs at the county entrances with a "Now Entering & Now Leaving Kittson Soil and Water Conservation District" message, the district would like to update the signs and place 12 new signs at 6 county entrances. These signs are either non-existent or are faded and are unable to be read. The estimated cost of these signs would include design of the signs, the cost of each sign, staff time spent to get permission for right-of-ways, and installation. An estimated cost would be \$ 3000.00. The Kittson SWCD will also continue to advertise the programs offered through the Kittson SWCD through Radio, Newspaper and Social Media.		
Category	EDUCATION/INFORMATION		
Start Date		End Date	
Has Rates and Hours?	Yes		
Actual Results			

Grant Activity - Riparian Zone Management- 2017 Conservation Cost Share Programs

Description	Kittson County Comprehensive Local Water Management Plan		
	Funds will be used to cost share the repairs of serious slopping issues along State Ditch 1 in Skane Sections 14 and 15. The estimated cost of the project will cost between \$50,000 and \$55,000. Kittson SWCD staff will follow the BWSR State Cost Share Policy and NRCS Field Technical Guide.		
Category	STREAMBANK OR SHORELINE PROTECTION		
Start Date		End Date	
Has Rates and Hours?	No		
Actual Results			

Grant Activity - Riparian Zone Management- 2017 Equipment and Supplies

Description	Kittson County Comprehensive Local Water Management Plan		
	The Kittson SWCD will use funds toward the purchase of a 3/4 ton pickup to use to transport the Brillion Sure Stand Seeder and the Truax No Till Drill. The Kittson SWCD's current 1/2 ton pickups do not safely move the drills down the road to landowners. Kittson SWCD will work with local dealerships on pricing for this pickup. With the purchase of a 3/4 ton, the Kittson SWCD will be replacing one of their current pickups.		
Category	SUPPLIES/EQUIPMENT		
Start Date		End Date	
Has Rates and Hours?	No		
Actual Results			

Grant Activity - Riparian Zone Management- 2017 Financial Outsourcing

Description	Kittson County Comprehensive Local Water Plan		
	The district will be outsourcing to a local accounting firm to complete the year end financials of the district. Currently, the District Manager has been competing those reports and submitting to BWSR, but with the influx of job duties, the District Board has decided to have an accounting firm complete them and free up time of the Kittson SWCD staff to work on other additional activities.		
Category	ADMINISTRATION/COORDINATION		
Start Date		End Date	
Has Rates and Hours?	No		
Actual Results			

Grant Activity - Riparian Zone Management- 2017 Staff Retention

Description	Kittson County Comprehensive Local Water Management Plan		
	The Kittson SWCD Board of Supervisors began offering the staff individual Health Insurance policies in 2016. This past year, individual policies were not available anymore so a group plan was set up for the staff of the Kittson SWCD, including an HSA account. By offering benefits, the district will be able to maintain and surpass our current level of program delivery by keeping trained and qualified staff employed.		
Category	ADMINISTRATION/COORDINATION		
Start Date		End Date	
Has Rates and Hours?	No		
Actual Results			

Grant Activity - Riparian Zone Managerment- 2017 Kittson SWCD Storage Building

Description	Kittson County Comprehensive Local Water Management Plan		
	The funds will be used toward entering a lease with the Kittson County Agricultural Society Fair Board to build a 50' X 80' pole building with cement at the Kittson County Fairgrounds. This building will be used to store our 2 drills, tree planter and ATV. The Kittson SWCD will also utilize the building for a Conservation Day at the Fair and other events throughout the summer. Currently, the staff are transporting the implements around the county for storage in landowners buildings.		
Category	ADMINISTRATION/COORDINATION		
Start Date		End Date	
Has Rates and Hours?	No		
Actual Results			

Grant Attachments

Document Name	Document Type	Description
2017 SWCD Local Capacity Services	Grant Agreement	2017 SWCD Local Capacity Services - Kittson SWCD
2017 SWCD Local Capacity Services executed	Grant Agreement	2017 SWCD Local Capacity Services - Kittson SWCD
County Match Motion Letter	Grant	2017 - SWCD Local Capacity Services (Kittson SWCD)

Document Name	Document Type	Description
Work Plan	Workflow Generated	Workflow Generated - Work Plan - 02/23/2017
Work Plan	Workflow Generated	Workflow Generated - Work Plan - 04/13/2017
Work Plan	Workflow Generated	Workflow Generated - Work Plan - 01/05/2017
Work Plan	Workflow Generated	Workflow Generated - Work Plan - 02/13/2017