

# ANNUAL REPORT

Agriculture Best Management Practice Loan Programs (LGU\_ID: 1041)

NOTE: ANNUAL REPORT and APPLICATION must be postmarked or received by February 1, 2019.

Please verify the following data. Make corrections to any YELLOW highlighted field as necessary.

Table 1. Contact Information

1041

## I. Local Government Unit

Local Government Unit Name: **Kittson County**

a. How many counties are you applying for? 1

## II. Contact Person

Person responsible for day-to-day operation of the program:

Contact Organization: **Kittson Soil and Water Conservation District**

a. Contact Person: **Jamie Osowski**

b. Address: **410 5th St S Ste 106**

c. City: **Hallock** State: **MN** Zip: **56728-4140**

d. Phone: **2188432619** Extension: FAX: **2188432772**

e. E-mail address: **jamie.osowski@mn.nacdnet.net**  
(separate with ; or , )

f. Other E-mail addresses to receive

notices:

### III. Annual Report

**Table 2. Current Budget Summary - This shows all funds awarded and amount available for YOUR use.**

(You do not need to change this table. If you disagree, please contact us.)

Category	Amount	Outstanding	Available Funds
Ag Waste Management	\$16,180.00	\$13,680.00	\$2,500.00
Structural Erosion Control	\$0.00	\$0.00	\$0.00
Conservation Tillage Equipment	\$649,615.00	\$543,636.08	\$105,978.92
Septic Systems	\$34,205.00	\$13,466.00	\$20,739.00
Other Practices	\$0.00	\$0.00	\$0.00
<b>0</b>	<b>\$700,000.00</b>	<b>\$570,782.08</b>	<b>\$129,217.92</b>

**Table 3. Calculation of Carryover and Unmet Needs.** All funds remaining at year-end is shown in **Table 3 row a.** below. For planning purposes, **row b.** shows the expected repayments for next year. Your total available funds for next year are shown in **row c.** Estimate your next year's work plan plus reasonable contingency funds and enter in **row d.** If you have excess funds, the amount is shown in **row e.** Your contract may be reduced by this amount and the released funds will be added to the STATEWIDE Allocation Pool. (If you use all your funds, you can request more at any time.) If you do not want to release the amount shown, INCREASE your next year's work plan. If your needs exceed your available funds, your unmet needs are shown in **row f.** If funds are available in the STATEWIDE Allocation Pool, this amount will be awarded to you. If you need funds **NOW** for unfunded pending projects, enter it in **row g.;** otherwise the funds shown in **row h** will be awarded by mid-March.

**NEED CALCULATOR:** If you enter YOUR best estimate of how many projects you anticipate next year in the yellow square below, this calculator estimates your anticipated needs (shown in the pink cells) based on the typical cost and practice types of YOUR past activity for Last Year, the most recent 3 Years Average, and your Top 3 Years in the last 10 years. You may use any of these estimates **or any other estimate that you choose** to complete **row d.**

	Last Year	Last 3 Yr Avg	Top 3 Yrs Avg
Number of Loans	6	4	5
Average Loan Amt	\$67,207	\$68,531	\$62,974
Average Total Loans	\$403,244	\$274,122	\$314,869
Calculated NEED	\$340,000	\$350,000	\$320,000

Estimated number of projects in NEXT Year's Work Plan?

= **5**



**Table 3.**

a. Amount Remaining as of December 31. ALL or PART of this may be CARRIED OVER into 2019.		+	\$	129,217.92	a.
b. Estimated LENDER REPAYMENTS for 2019.		+		\$21,701.00	b.
c. Total estimated AVAILABLE FUNDING for 2019.		=		\$150,918.92	c.
d. Anticipated WORK PLAN needs for 2019.				\$550,000.00	d.
Enter the amount you think you can REASONABLY spend during the next year. If this is GREATER than your AVAILABLE FUNDING (row c), the report AUTOMATICALLY requests more funds (row f). If it is LESS than your AVAILABLE FUNDING (row c), you MAY be asked to release some (row e). We will NOT reduce your funding without discussing it with you first.				<div>↑</div> <div>Work Plan Estimate for 2019</div> <div>↑</div>	
e. ACCOUNT SURPLUS. We MAY ask you to release some, if funds are limited.		-		\$0.00	e.
f. Unmet Needs: Your 2019 FUNDING REQUEST.		=		\$399,081.08	f.
Please call 651-201-6618 for assistance if this report takes more than 10 minutes to complete.					
g. Request for identified UNFUNDED Pending Projects: <i>These are existing, unfunded projects that will start within 3 months after funds are made available. You must identify the landowner and estimate the total cost of the project in table below to be eligible for an allocation to fund Pending Projects. We may contact you to award these pending project funds immediately.</i>				\$0.00	g.
h. Request for Additional Funds: <i>These are additional funds being requested to match your unmet needs (row f) based on your estimated work plan goals (row d). You do NOT need to identify specific projects for these funds. Do not exceed \$300,000/county. Adjust ROW D. to change value.</i>				\$399,081.08	h.

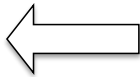
Your calculated maximum WORK PLAN as entered could be as large as: \$450,919

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#### IV. Audit Documents



*Don't forget your audit documents!*

Attach a copy of your **"Independent Auditor's Report"** cover letter from your most recent audit plus any other pertinent sections, tables or schedules related to this program.

☒ CHECK HERE if appropriate sections of your audit are attached OR

☐ CHECK HERE if you provided a link to your Auditor's report:

#### V. BASIC APPLICATION NARRATIVE:

Please complete the following:

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1) Highlight your past performance and accomplishments:

During 2018, Kittson County completed the following projects: 5 - Con Till projects and 1 - Sewage project.

2) Describe next year's work plans, types of proposed activities, priorities, and targeted resources:

In 2019, The Kittson SWCD hopes to see an increase in applications for all practices, but feel like in 2018 we had a great amount of landowners come in showing interest in the program and applying. We will be promoting more SSTS installations with Ag BMP loans and we also had a couple applications approved by our board of supervisors for Feedlot improvements. The Kittson SWCD will continue to promote the Ag BMP Loans in newsletters, local newspapers and at outreach events including Crop Improvement Day, the Kittson County Fair and the Kittson SWCD Open House.

##### Additional Questions for Competitive Applications:

3) Are the proposed activities identified in your water management plan or other local planning documents?

(YES or NO)

4) What is the potential that the proposed activities will improve or protect environmental quality?

5) Describe multiple jurisdictions or area wide approaches used to protecting environmental quality?

6) Are these activities required for compliance to environmental laws or rules?

7) List all participating or coordinating organizations involved with these proposed projects.

8) List any coordinating public or private funding sources or programs.

9) What environmental problems will be targeted by these proposed projects?

10) Highlight past accomplishments to demonstrate your ability to implement the proposed projects.

11) List any off-site public benefits.



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**VI. Loans Reported Last Year**  
(please attach to your return email project pictures for our gallery if you have them available)

**Table 6. Summary of loans reported to the MDA by during the last calendar year.**

Borrower Name	Loan Date	Category	Amount from Current Budget	Revolving Amount	Pending Payment	Loan ID	Lender
Dahl, Brian	2/5/2018	Con Till	\$150,000.00	\$0.00	\$0.00	30531	AgriBank FCB
Dahl, Brian	8/17/2018	Con Till	\$50,000.00	\$0.00	\$0.00	33043	AgriBank FCB
Lindegard, Kary	9/25/2018	Con Till	\$81,000.00	\$0.00	\$0.00	34643	AgriBank FCB
Lindgren, Brett	7/2/2018	Sewage	\$11,095.00	\$0.00	\$0.00	31956	American Federal Bank
Strege, Jesse	9/4/2018	Con Till	\$44,000.00	\$0.00	\$0.00	33169	American Federal Bank
Swanson, Robin	11/1/2018	Con Till	\$67,149.33	\$0.00	\$0.00	34702	KodaBank

## Instructions for Review of Last Year's Reported Loans:

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1. Review the listed loans. Check the loan amounts. These are the loans REPORTED to the MDA during .
2. Please attach the application form for any project with a loan that was issued last year but is not on the list.
3. Please attach representative pictures you may have of completed projects.

**If any loans were issued during the past calendar year, but are not listed in the above table, you MUST submit the borrower's APPLICATION form with all sections completed, including the loan amount. You DO NOT need to add them to the above list; we will enter all newly submitted projects for you.**

If you wish to see a complete list of loans for other years or any other questions, please contact:  
Dwight Wilcox or Richard Gruenes, 651-201-6618

Noncompetitive Max:      \$      100,000.00      Competitive Max:      \$300,000.00

## VII. How to Submit the Annual Report and Application

Submit ONE copy of the Annual Report by email as an EXCEL file to: [AgBMP.Loans@state.mn.us](mailto:AgBMP.Loans@state.mn.us)

**DEADLINE DUE DATE: February 1, 2019.**

Return this EXCEL file by EMAIL to [AgBMP.Loans@state.mn.us](mailto:AgBMP.Loans@state.mn.us)

Ask a question:

[Submit Report](#)

[Here is my question?](#)

Please attach project photographs or images if available.