

*Helping Producers Implement
Best Management Practices
For Conservation Purposes in
Kittson County*



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Minutes of the Meeting of

Kittson Soil & Water Conservation District Board of Supervisors

Held on Friday, August 8th, 2014 at 7:00 AM at the Kittson Soil and Water Conservation Office.

The Board of Supervisors of the Kittson Soil & Water Conservation District held its regular scheduled meeting on August 8th, 2014 at 7:00 AM in the Kittson Soil and Water Conservation Office.

Members present at the meeting included: Secretary, Justin Dagen; Treasurer, Joe Wilebski and Public Relations, Ron Anderson. Absent were CJ Peterson and Heather Peterson.

Others present at the meeting were District Manager, Darren Carlson; District Coordinator, Jamie Osowski. Absent was Jim Schwab; NRCS District Conservationist.

The minutes from the July 11th, 2014 board meeting were approved, upon motion by Dagen and seconded by Anderson and unanimous vote of the supervisors.

Upon a motion by Anderson, seconded by Dagen and unanimous vote of the supervisors, the Treasurer's report was approved as presented by Jamie Osowski.

Jamie Osowski gave the District Coordinator report:

Leadership Training: Jamie reported to the board that she will be attending Leadership Training in Moorhead on August 13th and 14th. No agenda with start and end times has been distributed yet.

State Envirothon Meeting: Jamie reported that there will be a State Envirothon meeting in St. Cloud on August 21st. She is planning to attend the meeting with Lisa Newton from Marshall SWCD.

Jim Schwab was absent, Jamie Osowski gave his report:

CSP: One application has been funded; Jim is in the process of getting all the paperwork completed, it is a very long process.

CRP: 8 CP23's have been accepted and all fields have been checked and he is in the process of writing the plans.

EQIP: 2 applications have been funded, one is for grazing and one is for burning cover crop.

Grazing Systems: Mark Hayek has been up here 3 to 4 times a month. Payments for fencing and water systems are being made.

Jim is helping with the Red Lake Falls CRP Eligibility Determinations.

August is Women's Equality Month

Darren gave the District Technician report:

CAI: Darren discussed that CAI reports have been coming in.

WCA: Darren also reported that any WCA questions that have been coming in, he has been handling them.

Darren Carlson gave the District Manager report

FY '14 State Cost Share: Darren discussed the tabled Hallock Township Streambank Stabilization project from the July 2014 board meeting. He discussed with Hallock Township the amount of 49% cost share which would be \$7,568.57. Keith Klegstad and/or Kelly Bengtson will be the engineers on site for the project and the proper technical approval authority to supervise the construction of the project. Motion was made by Dagen and seconded by Anderson and unanimous vote of supervisors to encumber the rest of the FY 2014 State Cost Share funds for the Hallock Township Streambank Stabilization project.

State Cost Share Amendments: Darren reported to the board that due to the wet spring, 3 tree plantings were not able to be planted. Motion was made by Dagen and Seconded by Anderson and unanimous vote of supervisors to approve an extension of December 31, 2015 for 2 Steve Klopp tree plantings and 1 tree planting for Mark Langehaug.

2015 County Budget: Darren spoke to the board about the 2015 County budget and explained that he would be asking for a 3% increase on all budgets.

Aquatic Invasive Species grant: Darren spoke to the board more about the Aquatic Invasive Species grant that every county is getting from the State. The allocation that would come to the county is based on public launches and boat trailer parking spots. The money can be used to discuss what our office would want to implement. The Kittson SWCD would need to have a resolution to the DNR by December 31st, 2014.

District Technician Position: Darren reported to the board that Justin Muller will be starting on August 25th with the wage of \$15/hour. He will have a 6 month review at review time at the end of the month.

Employee Handbook: Darren met with Vice Chairwoman Peterson to discuss changes that should be made to our employee handbook. The board stated when those changes are made to present them to the board and they will make the motion and approval to the Kittson SWCD Employee Handbook.

Clean Water Funds: Darren spoke to the board about writing a grant for more Clean Water funds for streambanks in Hallock Township.

RIM: Darren gave an update to the board on where the RIM payments stand for the PL566 Project.

Brillion Drill: Darren reported to the board that the Brillion is currently being used up by the Canadian Border by a couple different landowners.

Tree Program: Darren showed the board options for new tree shelters for the district. The board really seemed interested and thought they looked great, Darren mentioned that he will order 375 shelters for the Kurt Amundson Site from Prairie Land Management.

Local Water Plan: Darren reported to the board that BWSR advised him not to make any revisions to the mandatory 5 year Local Water Plan update. BWSR would like a resolution that requests an extension of the requirement to complete.

September Board Meeting: The September Board meeting is scheduled for September 12th, 2014 at 7:00 AM.

With no further business to come before the board, the meeting was adjourned.

Justin Dagen, Secretary

A handwritten signature in cursive script, appearing to read "J. Dagen", is written over a solid horizontal line that spans the width of the page.