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Kittson County*



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**Minutes of the Special Meeting of**

**Kittson Soil & Water Conservation District Board of Supervisors**

**Held on Monday June 22nd at 11:00 AM at the Kittson County FSA Meeting Room**

**Members in attendance: Chairman CJ Peterson, Vice Chairwoman Heather Peterson, Secretary Justin Dagen, Treasurer Joe Wilebski, and Public Relations Ron Anderson.**

**Also in Attendance: Darren Carlson, District Manager, Jamie Osowski, District Coordinator, Jim Schwab, District Conservationist, and Matt Fischer, Board of Soil and Water Resources Board Conservationist.**

The Kittson Soil and Water Conservation District Board of Supervisors held a Special Board Meeting on Monday June 22<sup>nd</sup>, 2015 at 11 AM in the Kittson County FSA Committee Meeting Room. The Special Meeting is to discuss the resignation of Darren Carlson, Kittson SWCD District Manager. Darren's last day with the District will be July 10<sup>th</sup>, 2015 and he will be taking a job a co-district manager at Marshall SWCD.

Matt Fischer spoke to the board about the Buffer initiative being passed and the funding initiative that will bring \$100,000 to all SWCD's.

The Board spoke about advertising for a District Manager and asked Darren to write up a job description and put an advertisement in local newspapers. (Kittson County Enterprise, North Star News, Northern Watch, Grand Forks Herald, and the MASWCD Website.)

With regret Motion was made by Justin Dagen and with Thank you for your hard work and dedication to the Kittson SWCD the second was made by Ron Anderson to accept the resignation of Darren Carlson from the Kittson SWCD District Manager Position.

Motion was made by H. Peterson and Seconded by Wilebski to adjourn the Special Board meeting.

Justin Dagen, Secretary

A handwritten signature in black ink, appearing to read "JDagen", written over a horizontal line.

June 22, 2015

Kittson Soil and Water Conservation District (SWCD) Board Members  
410 5<sup>th</sup> Street South, Suite 106  
Hallock, MN 56728

Dear Kittson SWCD Board Members,

Please accept this letter as my formal resignation from the position of District Manager at the Kittson Soil and Water Conservation District effective on July 10<sup>th</sup>, 2015. Regretfully and after much consideration, I have decided to accept a position with the Marshall Soil and Water Conservation District in Warren, MN. I hope that three weeks is sufficient enough notice. Even though I will be working in Warren, I am willing to drive to Hallock to assist current or new Kittson SWCD staff members on any questions they may have about the work I have been doing. It is my goal in these remaining days to tie up loose ends and prepare the programs and responsibilities for the new District Manager. Once again please know that I am available if there are any questions about projects I have worked on or programs that I have worked with.

I want to thank the Kittson SWCD board for hiring me back in 2009. I have truly enjoyed working in Hallock and this has been a very tough decision for me, but from a family stand point working in Warren will be a great option for me. From co workers, to other LGU's and to landowners in the county, the people I have worked with have been fantastic. I will miss them very much. I am privileged and honored to say I have worked for a great SWCD in Kittson County.

Sincerely,

A handwritten signature in cursive script that reads "Darren Carlson". The signature is written in dark ink and is positioned above the printed name.

Darren Carlson