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Kittson County*



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**Minutes of the Meeting of
Kittson Soil & Water Conservation District Board of Supervisors
Held on February 10th, 2011**

The Board of Supervisors of the Kittson Soil & Water Conservation District held its regular scheduled meeting on Thursday, February 10th, 2011, at the Kittson SWCD office located in Hallock, Minnesota.

Members present at the meeting included Vice Chairman, Greg Peterson; Secretary, Justin Dagen; Treasurer, Joe Wilebski and Public Relations, Ron Anderson. Absent: Chairman, Scott Klein.

Others present at the meeting were District Manager, Darren Carlson; District Coordinator, Joanne Quiner; Program Coordinator, Shane Olson; Program Analyst, James Schwab; and Technician, Mark Larson.

The meeting was called to order by Vice Chairman Peterson.

The minutes of the January 13th, 2011, meeting was approved, upon a motion by Wilebski, seconded by Dagen, and unanimous vote of the supervisors.

Upon a motion by Anderson, seconded by Dagen and unanimous vote the treasurer's report was approved as presented by Quiner. Upon a motion by Anderson, seconded by Dagen, and unanimous vote, for check #3006 through #3026 for the amount of \$11,375.97 for the month of January was approved as presented by Quiner.

Accounts receivable: Quiner reported that Jim Schwab, Shane Olson, Lowell Younggren and Dave Gorski have accounts receivable for 2010.

Stork report: The Board congratulated Olson and his wife Amy of the birth of their 2nd child, Piper Finley Olson who was born January 17th. Carlson mentioned that his wife Samantha and him are expecting their 3rd child as well.

Joanne Quiner gave the District Coordinator's report as follows:

Crop Improvement Day: Olson helped set up and take down the Crop Improvement Day booth "manned" by Quiner on January 20th. Certificates for 5 potted evergreens were given away to the following lucky winners: Dave Hemmes, Joel Dunn, Dean Johnson, Mark Wiese and Neil Wiese.

Al Gustafson: Larson, Olson and Quiner attended Al Gustafson's retirement open house at the Area Office on February 7th.

Available Funds: The balances listed below are as of January 31st, unless otherwise noted: LWMP, \$0 County, (\$406.74) SWCD; CLWP Dedicated Fund \$24,160; WCA, \$0 County, \$1,508.74 SWCD; Shoreland, \$0 County, \$1,321.59 SWCD; Feedlot, \$0 County, (\$317.01) SWCD; SSTS, \$0 County, \$5,572.42 SWCD; and Beaver \$0.

Darren Carlson gave the District Manager's report as follows:

District Clerk position: Carlson mailed out the District Clerk's job opening announcement to the supervisors. The board decided to place the job announcement for in the Kittson County Enterprise, the North Star News and the Northern Watch. Carlson said he will also include it on the Kittson SWCD website. Carlson will talk to Klein to see when a good time will be to meet and look over job applications.

Kittson SWCD Drill Program: Carlson picked up the Brillion drill on January 27th and brought it to Angus to store during the winter months. Carlson said the handles on front seed box were bent and Kittson Auto will fix them when Carlson brings it back up. Carlson asked if decals should be put on the drill and Quiner checked the cost of the decals for the pickup a few years back. Up North Signs was very high, so the board recommended checking with Dion Prosser and some of the other companies around here that do it. Carlson talked with Danny Thorstad of Marshall SWCD about renting the drill out to landowners down there. He had no problem with that plus he will advertise a flyer in his office. Carlson also left Scott Johnson of Roseau SWCD an email in to let him know of the program and potential use over there. Upon a motion by Anderson, seconded by Dagen, and unanimous vote, to charge \$75 per drop off of the drill and \$10 per acre charge for the drill, plus \$1 per mile when entering other counties.

Work Plan: Carlson made changes to the projected 2011 Work Plan. The 2011 Annual Plan will be placed on the website and sent to BWSR.

MASWCD/CRP Contribution Work Agreements: Schwab said the next General CRP sign-up was announced for March 14-April 15th. Schwab says he doubts there will be contribution work agreements this time around, due to NRCS's budget cuts. He said he will have more information on this as it gets closer to the CRP sign-up dates.

Health Plan: Carlson said Dan Kneip from Streamline Benefits emailed up a website that Olson and him need to go to and fill out paperwork to get quotes down the road. Dan Money recommended to get quotes form PEIP out of Eden Prairie and Andrea Albright out of NW Service CO-OP in Thief River Falls.

TMDL: Carlson attended a MPCA TMDL Meeting in Warren on January 26th. They discussed a work plan and budget, which are needed before funding is received. They also discussed if a consultant would do the plan and budget or if a Watershed District or SWCD can do it. TMDL's will possibly have a start date of July 1st.

Clean Water Funds: A CWF meeting was held January 26th at the TRWD office. A brief project snapshot was submitted by January 21st to BWSR. A Work Plan needs to be completed and to BWSR by March 31st and if it is approved the SWCD will receive \$90,000. The remaining \$10,000 will be awarded upon approval of the final report submitted to BWSR after the completion of the project. All funding must be spent by December 31, 2012.

Annual report: Carlson mentioned the 2010 Annual report.

2010 Financial report: Carlson mentioned the 2010 financial report and the budget analysis.

Envirothon: Carlson and Larson attended the first planning meeting on January 19th at Jon's Bar and Grill in Halma. Olson was on paternity leave. Olson said he has received \$450 in donations so far. Upon a motion by Dagen, seconded by Wilebski and unanimous vote to donate \$100 to the Envirothon from CLWP. Olson reminded Dagen of the 250 bags of potato chips for the event.

James Schwab gave the NRCS Program Analyst's report as follows:

WEPS: Schwab, Carlson and Larson attended Wind Erosion Prediction (WEPS) training in Thief River Falls on February 8th.

Detail: Schwab said he will not be detailed anymore for the Area Resource position; however he will be detailed to Roseau in the upcoming months while their District Conservationist is on maternity leave.

CSP payments: Schwab said there were 18 CSP applications.

WHIP: Schwab mentioned there were 4 WHIP applications and "hopes" a couple of them purchase trees from Kittson SWCD.

EQIP: Schwab said the EQIP sign-up will end March 4th and will be ranked March 18th.

President's Day: Schwab said the office will be closed February 21st for President's Day.

Black History month: Schwab said February is Black History month.

Shane Olson gave the Program Coordinator's report as follows:

Staff meeting: A staff meetings was held on January 24th.

eLINK: Olson is up to date for annual information into eLINK through December 31st of 2010 remaining funds.

AgBMP annual report: The annual application and report was completed before the February 4th deadline. We are again eligible to apply for \$100,000, however will not receive that due to our vast amount of revolving funds and no TMDL's in place in Kittson County.

AgBMP applications: Not enough AGBMP funding at this time. The current loan applications are as follows: Sevrin Anderson (Air Seeder), Joel Lindegard (Air seeder), Aaron Kirkeby (Air seeder) and Darwyn Anderson (Chisel Plow).

State Cost share: Olson said he spoke with Bruce Gunderson about unused well sealing's and he never made it to Daniel Remer's in Lancaster for an estimate. He said he had been to Clayton Westman's in Humboldt and determined it was not a well. Olson told him to contact Westman again because he had concerns with a neighbor's well in Humboldt. Gunderson provided estimates for 2 well sealing's for Cody Schmalz, however EQIP will pay for more than 75% of the sealing, making it not eligible for state cost funds. Olson said he sent Donovan Gunnarson a state cost share application for a well sealing in Lake Bronson, but hasn't received it back as of yet. Olson presented a State Cost application for the Kittson County Highway Department for a rip rap project. The Board tabled the application until the next Board meeting.

Springbrook RIM/PL566: Olson reported the following status of the Springbrook PL566/RIM project as follows: Duwayne Ditterich (35-01-09-08) submitted to Nycklemoe Law Office in Fergus Falls for title insurance; William R. Nelson (35-15-09-08) needs to submit updated abstract for title insurance submission to Roger Malm. The following need to get easement agreement forms signed and notarized: Justin Dagen (35-03-09-08) and (35-04-09-08); Gregory Bogestad (35-02-09-08) and (35-09-09-08); Dean and Lloyd Johnson and Denise Aakre (35-05-09-08), (35-06-09-08) and (35-07-09-08); Mike and Gary Jensen (35-08-09-08) and (35-24-09-08); and Keith and Tom Britten (35-17-09-08) and (35-23-09-08). Others are as follows: Waiting on CRP revisions from Kittson FSA for Douglas Wonnenberg (35-10-09-08), (35-16-09-08), (35-18-09-08), (35-19-09-08) and (35-20-09-08); Craig Halfmann (35-21-09-08) has an appointment at Marshall FSA for CCRP enrollment; Wayne & Curtis Koland (35-22-09-08) says he will come into Kittson FSA for further CCRP enrollment.

WCA violation: Olson said he received an ICR report from DNR Enforcement for Robert Christenson's property in Percy Township. He is uncertain if DNR Enforcement has issued it to Christenson as of yet.

WCA TEP: Olson said Larry Pulchalski and Dale Krystosek called a TEP meeting for the CD 16 project on February 8th. They met at Kelly Bengtson's office.

WCA annual report: Olson submitted the WCA annual report through eLINK on January 26th.

Feedlot: Olson completed the annual report January 28th and it was emailed to Karen Barenz of MPCA and Mike Sharp of MPCA.

Feedlot quarterly review: Olson will have phone review in the near future with Area Feedlot contact Mike Sharp.

TSA: Olson did a performance evaluation for Jim Hest and sent it to Becker SWCD.

Newsletter: Olson said the newsletter was sent out. A tree order form is in it. Peterson commented that he liked the new format. Quiner mentioned the new format is more expensive for both printing and mailing. Olson pointed out there is nearly 2,300 going out to landowners and producers. Carlson said preparation time was minimal this time, out in a half of day. Olson said stapling the binding adds to the cost, but going back to the old format would be more expensive as well with stickers being added at the printers for automation mailing.

CAI meeting: There was a District CAI meeting in Detroit Lakes the same time as this meeting. Olson says the 2011 CAI short course will be in Baudette this summer, so he will be attending.

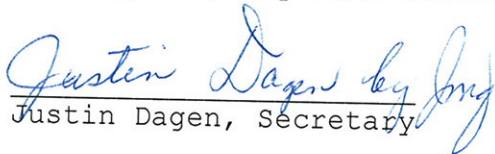
CAI testing: Mark Holman will be taking a Commercial applicator exam on February 14th.

Trees: Olson said 9000 trees have been ordered for this spring. He said about 2000 have been ordered so far.

Tree Open House: Olson said the tree open house is the afternoon of February 10th.

March Board meeting: The next regular scheduled Board meeting is March 10th at 8 AM. Dagen said he would not be available that day, but would be available March 7th.

With no further business to come before the Board, the meeting was adjourned by Vice Chairman Peterson.


Justin Dagen, Secretary