

*Helping Producers Implement
Best Management Practices
For Conservation Purposes in
Kittson County*



410 South 5th Street - Suite 106 - Hallock MN 56728 - Phone (218) 843 2619 - Fax (218) 843-2772 - nwmnswcd.org

Minutes of the Meeting of

Kittson Soil & Water Conservation District Board of Supervisors

Held on Friday, July 11th, 2014 at 7:00 AM at the Kittson Soil and Water Conservation Office.

The Board of Supervisors of the Kittson Soil & Water Conservation District held its regular scheduled meeting on July 11th, 2014 at 7:00 AM in the Kittson Soil and Water Conservation Office.

Members present at the meeting included: Chairman, CJ Peterson; Vice Chairwoman, Heather Peterson; Secretary, Justin Dagen; Treasurer, Joe Wilebski and Public Relations, Ron Anderson.

Others present at the meeting were District Manager, Darren Carlson; District Coordinator, Jamie Osowski, and Jim Schwab; NRCS District Conservationist.

The minutes from the June 13th board meeting and June 20th Special Meeting were approved, upon motion by Wilebski and seconded by Dagen and unanimous vote of the supervisors.

Upon a motion by Dagen, seconded by H. Peterson and unanimous vote of the supervisors, the Treasurer's report was approved as presented by Jamie Osowski.

Jamie Osowski gave the District Coordinator report:

Administrative Session: Jamie reported to the board on the Administrative Session she attended in Brainerd on June 25th and 26th. Session topics included BWSR Grant Verification, Quickbook Question and Answers, Self Defense, MN Department of Revenue Sales and Use tax, Year End Financial, a presentation from the Minneapolis heart institute, and a question and answer session between districts.

Darren's telework financials: Jamie reported to the board that Darren submitted his bills for teleworking from Moorhead, but he has not worked from his home in Moorhead this month. Jamie questioned if the board would like to pay him for this bill for the month. Upon motion by Dagen and seconded by H. Peterson and unanimous vote of supervisors to approve paying the telework bill for Darren Carlson.

Jim Schwab gave the NRCS Report

CRP: CRP Acres for CP23 Acres have been used, trying to pull CP23 acres for CP23A.

Jim will be doing the compliance reviews for Pennington and Roseau County.

Jim reported that Kelly had 200 CRP seedings and only 6 were able to be planted this year.

CSP: No applications were funded this year.

EQIP: 2 contracts were signed

Grazing Systems: Mark Hayek will be here 2 days a month to help with grazing systems.

Technician position: Jim reported that he was informed from the area office that the Soil Conservationist position will not be opened in the month of August.

July is Cultural Resources Heritage Month

Brian turned in his two week notice and his last day was July 4th, 2014

Darren gave a report on Brian's exiting report,

WCA: Darren reported that Scott Johnson from Roseau SWCD and Dale Krystosek have offered their help to the district with WCA.

Pending WCA interest from Scott Nelson for Wetland Banking and pending violations include Allan Trusinski which Roseau SWCD is helping with and Greg Hanson violation we can contact Dale Krystosek.

Feedlot: Mike Hurst from LOW SWCD and Molly Costin with the MPCA have offered to help the district with Feedlot.

Darren Carlson gave the District Manager report

Clean Water Funds 2012: Darren reported that a motion and approval was needed for Don Melby's Clean Water Fund 2012-03 in Roseau County Dewey 15 & 16 for a 9.6 acre filter strip on June 23rd, 2014. Motion was made by Dagen and seconded by H. Peterson and unanimous vote of supervisors to approve the payment of the CWF for Don Melby for \$12,536.00.

Zoning: Darren reported that Jamie attended a commissioner meeting on Tuesday July 1st and discussed the status of the Zoning program in the Kittson SWCD. Jamie reported to commissioners that the Kittson SWCD has seen 44 stop in's or phone calls from landowners interested in zoning and there have been 28 zoning applications approved.

Well Sealings: Darren discussed with the board that there are 15 wells that are scheduled to be sealed in Kittson County, discussion was had on who the district can get for well sealing's from out of the county and who in county might be able to do well sealing's and what the qualifications are.

Outstanding Conservationist: Discussion was had on who the district would like to nominate for Outstanding Conservationist. Applications need to be received by August 22nd by MASWCD. Motion was made by Dagen and seconded by Anderson and unanimous vote from supervisors to nominate Darwyn, Rory, Ryan and Nick Anderson from Karlstad.

Fair Booth: Darren reported that this year at the fair the booth will consist of information on the 60th Anniversary, Zoning, SSTS, projects we have completed in the past and trees.

2015 County Budget: Darren reported that he will begin working on the 2015 budgets and he will be meeting with the Commissioners in August and September to go over the budgets.

New DNR Ob Well Funds: Darren reported that our funds will now be \$30 a reading instead of \$15 a reading. Motion was made by Dagen and seconded by Anderson and unanimous vote by supervisors to approve the funds increase for the DNR Ob Wells.

BWSR/SWCD Listening Session: Darren attended a listening session in Bemidji on July 1st, met with the executive director of BWSR John Jaschke and other SWCD's. Topics discussed were SWCD funding's, what is working and what isn't, Co-op with other SWCD's and Audits.

District Tech Position: Darren reported to the board that Brian turned in his resignation and the position is being advertised until July 18th. Motion was made by H. Peterson and Seconded by Dagen and unanimous vote of supervisors to pay Brian for his 162.5 hours of S/L and 20.53 hours of A/L. There have been 5 resumes received for the District Tech position and Darren asked the board when they would like to meet to discuss the resumes.

Tree Program: There are 4 tree plantings that did not get planted and wanted to know what the board would like us to do with the trees. The board would like to not see the trees planted, Darren mentioned he will check with the landowners and see if they are ok with waiting until next year and he will do amendments for the 3 cost share contracts.

Brillion: Darren reported on the Brillion plantings that had been done this year so far, he reported that it was being used in Marshall County now.

Area 1 Meeting: Darren reported on the Area 1 Meeting in Bejou MN on July 9th. The resolutions were presented and there were good speakers on Drones and Embridge projects.

State Cost Share: Darren reported to the board that Hallock Township is looking at doing a stream bank stabilization project. The estimated cost of the project from the Kittson County Engineers was \$15,774.50; the low bid from Glen Anderson Construction was \$15,505.00. The board is in favor of encumbering the rest of our 2014 Cost Share funds to the project which equals \$7,568.57 or 49% cost share assistance for the project. The project was tabled and Darren will discuss this amount with the township to see if they approve of these amounts the SWCD is offering with cost share.

Ronessa Steyn amount for 75% cost share on Shelterbelt tree planting is \$391.20; motion was made by Dagen and seconded by Wilebski and unanimous vote of supervisors to approve this Cost Share payment for Steyn's.

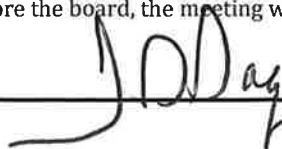
RIM: Darren gave a report on current RIM contract updates.

County ARC GIS: Darren showed the board what the county ARC GIS has the capabilities to do and provided them with the public site.

August Board Meeting: The August Board meeting is scheduled for August 8th, 2014 at 7:00 AM.

With no further business to come before the board, the meeting was adjourned.

Justin Dagen, Secretary

A handwritten signature in black ink, appearing to read "JDagen", is written over a horizontal line. The signature is stylized and cursive.