

*Helping Producers Implement
Best Management Practices
for Conservation Purposes in
Kittson County*



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**Minutes of the Meeting of
Kittson Soil & Water Conservation District Board of Supervisors
Held on July 13th, 2010**

The Board of Supervisors of the Kittson Soil & Water Conservation District held its regular scheduled meeting on Tuesday, July 13th, 2010, at Dean's Diner located in Lancaster, Minnesota.

Members present at the meeting included Chairman, Scott Klein; Vice Chairman, Greg Peterson; Secretary, Justin Dagen; Treasurer, Joe Wilebski; and Public Relations, Ron Anderson. Absent: none.

Others present at the meeting were District Manager, Darren Carlson; District Coordinator, Joanne Quiner; Program Coordinator, Shane Olson; Program Analyst, James Schwab; and Technician, Mark Larson.

The meeting was called to order by Chairman Klein.

The minutes of the June 8th, 2010, meeting was approved, upon a motion by Dagen, seconded by Wilebski, and unanimous vote of the supervisors.

Native Buffer funds: Olson he hasn't wrote up the minutes for the special meeting for TNC to receive the \$12,000 of Native Buffer Cost Share funds. He said he would get notes from Klein and have them prepared for approval next board meeting.

Upon a motion by Dagen, seconded by Anderson and unanimous vote the treasurer's report was approved as presented by Quiner. Upon a motion by Dagen, seconded by Anderson, and unanimous vote, for check #2826 through #2861 for the amount of \$18,788.29 for the month of June was approved as presented by Quiner.

Accounts receivable: Quiner reported that there are no accounts receivable for 2009.

Joanne Quiner gave the District Coordinator's report as follows:

Area I meeting: Peterson said he did not attend the Area I meeting on June 10th in Ada.

Fair Booth: Quiner said Carlson prepared info for the Fair Booth, which was set up on July 8th and taken down on July 12th.

Available Funds: The balances listed below are as of May 31st, unless otherwise noted: LWMP, \$5,921 County, \$6,428.27 SWCD; CLWP Dedicated Fund \$44,160; WCA, \$13,737 County, \$1,972.78 SWCD; Shoreland, \$1,516 County, \$465.59 SWCD; Feedlot, \$7,500 County, \$868.28 SWCD; SSTS, \$9,931 County, (\$360) SWCD; and Beaver \$960.

Darren Carlson gave the District Manager's report as follows:

Audit: Carlson said James Maiser will be here for the Audit on July 27th.

County Local Water Plan (CLWP): Carlson attended an Administrator's meeting July 1st.

Joe River Watershed District tour: Schwab, Larson and Carlson attended the Joe River Watershed District tour on July 12th.

Rain Gauge Monitoring: Carlson has taken over the responsibility for the program. The Rain Gauge Sheets are entered on the internet and will be scanned and emailed to the State Climatology Office, which will help save on postage. State Climatology Office sends out maps each month to show precipitation throughout the state of Minnesota. FSA uses our data for emergency CRP haying requirements and the Kittson County Environmental wanted rain amounts for June 17 to 26 for FEMA purposes.

PL-566: Carlson said the Two Rivers Watershed District has draft resolution and signatures from the chair and secretary from the District Board. Dagen said that they had discussed it at the Springbrook Township Board meeting and they had concerns with it. Upon a motion by Dagen, seconded by Wilebski, and unanimous vote, to table the resolution for the Springbrook project.

2010 Annual Budget: Carlson said August 3rd, is the 2011 budget meeting with the Kittson County Commissioner's. The Board asked to see if we can delay it further to August 17th.

Clean Water: A Clean Water Fund request for proposal training in Thief River Falls on July 26th.

County Local Water Plan (CLWP): Carlson said BWSR approved the Kittson County Water Plan on May 26th and the Kittson County Commissioners will approve it on August 3rd.

Plotmaster: Carlson contacted Pat McMullen with Rocky Mountain Elk Foundation. He has been very busy with meetings/schedule. He would like to set up a meeting with Carlson to go over the Plotmaster program. Carlson also talked to Kelly Turgeon and he will talk to the Minnesota Deer Hunters Association at their next meeting.

DNR Ob-well agreements: Carlson received the signed annual contract with the DNR for the Ob-well that is monitored for \$120.

James Schwab gave the NRCS Program Analyst's report as follows:

CSP: Schwab mentioned there were 13 applications submitted.

CRP: Schwab said USDA announced a CRP sign-up August 16th.

Plant materials tour: The annual Area I plant materials tour will take place August 3rd at Glacial Ridge near Mentor. Schwab, Larson, Olson and Carlson will be attending.

Chairman Klein turned the meeting over to Vice Chairman Peterson.

Shane Olson gave the Program Coordinator's report as follows:

Staff meeting: Staff meetings were held on June 8th and July 1st.

AgBMP: Olson said there is not enough AgBMP funds re-paid at this time. The current application order is as follows: Sevrin Anderson, Todd Sorenson and Joel Lindegard through Ag Country Farm Credit Services.

RIM: Olson sent mapping of each of the RIM easements to Tim Fredbo of BWSR. Deeds are currently being mailed back and forth to BWSR with landowner signatures on them.

State Cost Share: Olson presented cost share applications for FY09-07, FY09-09 and FY09-11. Upon a motion by Wilebski, seconded by Anderson, to make payment for FY09-07 for a well sealing for Donny Anderson for \$225; for FY09-09 for a well sealing for Kirby Dembiczak for \$175; and for FY09-11 for a well sealing for the city of Halma for \$175. Pelan Water Well Drilling will be performing several well sealing's in the near future for Kathy Rynning and John Koskela.

WCA TEP: Olson met with COE, Bill Best, Mike Ratzlaff and Ron Petersen for a technical evaluation panel (TEP) in section 10 of Jupiter. Jupiter is looking at some alternatives cleaning out a wetland drainage area.

Jupiter survey: Olson and Carlson performed the survey for Jupiter Township and came up with cleaning a ditch along the township road to avoid the wetland drainage area. Jupiter Township will submit an application in the near future.

WCA Violations: Olson said he sent out the restoration order for Charles Ehlen's violation to DNR Enforcement. He will be preparing Don Lund's shortly.

MACFO: Olson said his mid-summer review was recently held. There was some county reporting information that had to be posted on the county website, which he submitted to Shirley Swenson to get posted.

MACFO registration: Olson said he received a feedlot registration from Arnold Frame.

CAI: Olson said he had sent out 2 weed letters so far...and would be going out later in the week to check areas of the county.

Newsletter: Olson said a newsletter will be sent out late July early August.

August Board meeting: Wilebski mentioned he would be gone August 12th, which is the next scheduled board meeting. Olson mentioned it might need to be re-scheduled as Klein and Dagen will be possibly harvesting at that time.

With no further business to come before the Board, the meeting was adjourned by Chairman Klein.


Justin Dagen, Secretary

**Kittson SWCD
Treasurer's Report
July 31, 2010**

Date	Num	Name	Memo	Debit	Credit	Balance
American Federal checking						-3,484.21
7/6/2010			Deposit	241.50		-3,242.71
7/6/2010		American Feder...		√5,000.00		1,757.29
7/7/2010			Deposit	90.00		1,847.29
7/13/2010			Deposit	19,507.25		21,354.54
7/13/2010	2862	Cenex Lake Bro...			101.54	21,253.00
7/13/2010	2863	North Star News	Yearly Sub...		29.00	21,224.00
7/13/2010	2864	Farmer's Store	Board Mee...		57.93	21,166.07
7/13/2010	2865	Dean's Diner	Board Mee...		91.60	21,074.47
7/13/2010	2866	Gullander Hdw	Fair Booth		3.62	21,070.85
7/13/2010	2867	Johnson Standard	Oil Chang...		865.80	20,205.05
7/13/2010	2868	Carlson, Darren			1,339.25	18,865.80
7/13/2010	2869	Olson, Shane E			1,295.99	17,569.81
7/13/2010	2870	Quiner, Margare...			711.78	16,858.03
7/13/2010	AW	PERA	9237-00		420.76	16,437.27
7/13/2010	2871	Johnson Standard	Brakes & T...		260.98	16,176.29
7/13/2010			Funds Tra...		20,000.00	-3,823.71
7/15/2010	2872	Wilebski, Josep...	2 beaver t...		80.00	-3,903.71
7/15/2010			Funds Tra...	√5,000.00		1,096.29
7/20/2010	2873	Verizon Wireless	Cell Phone...		22.91	1,073.38
7/20/2010	2874	Kinkead, Dennis	1 Beaver T...		40.00	1,033.38
7/20/2010			Deposit	226.00		1,259.38
7/26/2010			Deposit	904.55		2,163.93
7/27/2010	2875	Carlson, Darren ...	Meeting IS...		15.05	2,148.88
7/27/2010			Deposit	26.72		2,175.60
7/27/2010	2876	Carlson, Darren			1,339.26	836.34
7/27/2010	2877	Olson, Shane E			1,295.96	-459.62
7/27/2010	AW	PERA	9237-00		420.74	-880.36
7/31/2010	2878	Wallenberg, Wes	Beaver tails		640.00	-1,520.36
Total American Federal checking				30,996.02	29,032.17	-1,520.36
TOTAL				30,996.02	29,032.17	-1,520.36

Handwritten corrections:
 10,000 - 26,000.00
 20,996.02 9,032.17
 Int. 393 5.00

 20,999.95 9,037.17