

*Helping Producers Implement  
Best Management Practices  
for Conservation Purposes in  
Kittson County*



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410 South 5<sup>th</sup> Street - Suite 106 - Hallock MN 56728 - Phone (218) 843 2619 - Fax (218) 843-2772 -  
nwmnswcd.org

**Minutes of the Meeting of  
Kittson Soil & Water Conservation District Board of Supervisors  
Held on March 7<sup>th</sup>, 2011**

The Board of Supervisors of the Kittson Soil & Water Conservation District held its regular scheduled meeting on Monday, March 7<sup>th</sup>, 2011, at the Kittson SWCD office located in Hallock, Minnesota.

Members present at the meeting included Chairman, Scott Klein; Vice Chairman, Greg Peterson; Secretary, Justin Dagen; Treasurer, Joe Wilebski and Public Relations, Ron Anderson. Absent: None.

Others present at the meeting were District Manager, Darren Carlson; District Coordinator, Joanne Quiner; Program Coordinator, Shane Olson; and Program Analyst, James Schwab.

The meeting was called to order by Chairman Klein.

The minutes of the February 10<sup>th</sup>, 2011, meeting was approved, upon a motion by Dagen, seconded by Wilebski, and unanimous vote of the supervisors.

Upon a motion by Peterson, seconded by Wilebski and unanimous vote the treasurer's report was approved as presented by Quiner. Upon a motion by Peterson, seconded by Wilebski, and unanimous vote, for check #3027 through #3043 for the amount of \$11,363.28 for the month of February was approved as presented by Quiner.

Accounts receivable: Quiner reported that Jim Schwab, Shane Olson, Lowell Younggren and Dave Gorski have accounts receivable for 2010.

Joanne Quiner gave the District Coordinator's report as follows:

Myron calendars: Quiner asked if the Board would like to purchase Myron calendars again for 2012. Upon a motion by Peterson, seconded by Wilebski and unanimous vote to purchase 50 pocket pal calendars from Myron manufacturing and to include both Kittson SWCD/Kittson NRCS on the calendars.

Area I meeting: Quiner said there is an Area I meeting in Ada on March 17<sup>th</sup>.

Available Funds: The balances listed below are as of February 28<sup>th</sup>, unless otherwise noted: LWMP, \$0 County, (\$1,406.77) SWCD; CLWP Dedicated Fund \$24,160; WCA, \$0 County, \$816.74 SWCD; Shoreland, \$0 County, \$1,081.59 SWCD; Feedlot, \$0 County, \$1,912.99 SWCD; SSTS, \$0 County, \$6,252.62 SWCD; and Beaver \$0.

Darren Carlson gave the District Manager's report as follows:

Kittson SWCD Drill Program: Carlson said he has 4 applicants to rent the Brillion seeder for \$418 acres. Carlson said Scott Johnson is going to talk it over with his Roseau SWCD Board before advertising it in his office. Also, Danny Thorstad is going to talk it over with his Marshall SWCD Board before advertising it as well. Olson said Thorstad was taking about purchasing a 3 point seeder at a meeting recently, since they already have a tractor, but they wouldn't rent it out. Landowners would have to hire them to do all the work.

MASWCD/CRP Contribution Work Agreements: Carlson said he received a check from MASWCD for the CRP contribution work agreement for the last CRP sign-up. Schwab says he doubts there will be contribution work agreements this time around, due to NRCS's budget cuts.

Annual report: Carlson presented the 2010 Annual report. He said hard copies will be in the office following the meeting for Board members, even though they can view it on the District web link.

Clean Water Funds: Carlson received letter from State Representative Dan Fabian commending us on our CWF grant. He has sent out 15 filter strip proposals to landowners. A Work Plan needs to be completed and to BWSR by March 31<sup>st</sup> and if it is approved the SWCD will receive \$90,000. The remaining \$10,000 will be awarded upon approval of the final report submitted to BWSR after the completion of the project. All funding must be spent by December 31, 2012. Chad Severts was here on February 23<sup>rd</sup> to discuss how it needs to reported in eLINK.

Two Rivers Watershed: Carlson attended a Two Rivers Watershed District Board Meeting on March 2<sup>nd</sup>.

TMDL: Carlson attended a MPCA TMDL Meeting in Fargo at Houston Engineering on March 4<sup>th</sup>. They discussed where did TMDLs come from; typical and different approaches to a TMDL; MPCA Funding; Local Experience with TMDL's; Stream Channel and Watershed Assessments; Civic Engagements and Local Monitoring.

SSTS meeting: Carlson attended an SSTS Meeting in Erskine on March 3<sup>rd</sup>.

Beaver bounty: Upon a motion by Peterson, seconded by Wilebski and unanimous vote to use \$5,000 for the CLWP Dedicated Fund for the 2011 Beaver bounty program and to begin dispersing funds once the 2011 trapping season begins.

James Schwab gave the NRCS Program Analyst's report as follows:

052: Schwab, Carlson and Larson had 052 conference call training on February 22<sup>nd</sup>.

CRP: Schwab said the next General CRP sign-up was announced for March 14-April 15<sup>th</sup>. Schwab, Carlson and Larson had CRP conference call training on February 28<sup>th</sup>.

Detail: Schwab said he is being detailed to Roseau in the upcoming months while their District Conservationist is on maternity leave.

CSP payments: Schwab said there were 18 CSP applications.

WHIP: Schwab mentioned there were 4 WHIP applications. So far, 1 has been funded and he hopes they purchase trees from Kittson SWCD.

EQIP: Schwab said the EQIP sign-up ended March 4<sup>th</sup>.

Women's History month: Schwab said March is Women's History month.

Shane Olson gave the Program Coordinator's report as follows:

Staff meeting: Staff meetings were held on February 10<sup>th</sup> and 24<sup>th</sup>.

WCA CD 16: Olson said the CD 16 project was approved following the COE/BWSR TEP meeting.

WCA CSAH 4: Olson said Larry Pulchalski of COE and Dale Krystosek of BWSR finally agreed on the CSAH 4 wetland mitigation of 32 acres.

AgBMP applications: Not enough AGBMP funding at this time. The current loan applications are as follows: Sevrin Anderson (Air Seeder), Joel Lindegard (Air seeder), Aaron Kirkeby (Air seeder) and Darwyn Anderson (Chisel Plow).

State Cost share: Olson said he spoke with Bruce Gunderson about unused well sealing's and he never made it to Daniel Remer's in Lancaster for an estimate. He said he had been to Clayton Westman's in Humboldt and determined it was not a well. Olson told him to contact Westman again because he had concerns with a neighbor's well in Humboldt. Olson said Donovan Gunnarson submitted a state cost share application for a well sealing in Lake Bronson, but Bruce Gunderson hasn't provided an estimate for it as of yet. Olson presented a State Cost application for the Kittson County Highway Department for a rip rap project. The Board tabled the application until the next Board meeting.

Springbrook RIM/PL566: Olson reported the following status of the Springbrook PL566/RIM project as follows: Duwayne Ditterich (35-01-09-08) submitted to Nycklemoe Law Office in Fergus Falls for title insurance; William R. Nelson (35-15-09-08) needs to submit updated abstract for title insurance submission to Roger Malm. The following easement agreement forms are signed and notarized: Justin Dagen (35-03-09-08) and (35-04-09-08); Dean and Lloyd Johnson and Denise Aakre (35-05-09-08), (35-06-09-08) and (35-07-09-08). The following are waiting for final dike designs plans by NRCS before they sign their easement agreements: Gregory Bogestad (35-02-09-08) and (35-09-09-08); Mike and Gary Jensen (35-08-09-08) and (35-24-09-08); and Keith and Tom Britten (35-17-09-08) and (35-23-09-08). Others are as follows: Waiting on CRP revisions from Kittson FSA for Douglas Wonnemberg (35-10-09-08), (35-16-09-08), (35-18-09-08), (35-19-09-08) and (35-20-09-08); Craig Halfmann (35-21-09-08) has an appointment at Marshall FSA for CCRP enrollment; Wayne & Curtis Koland (35-22-09-08) says he will come into Kittson FSA for further CCRP enrollment.

Feedlot quarterly review: MPCA Area Feedlot contact Mike Sharp completed the annual review and Olson attached a letter stating 11-12 performance goals and the minimum Feedlot site inspections were met, so performance credit funding will be available this year.

Association of Townships: Olson attended the annual Association of Townships meeting held on March 4<sup>th</sup>. Olson gave a short spiel of office programs.

CAI testing: Mark Holman of CHS took a Commercial applicator exam on February 14<sup>th</sup>. He will be coming in again to take an exam to add another category to his license. Tom Dowdle and a guy from Carlson Air Spraying of Lake Bronson have expressed interest in taking commercial applicator tests in the near future.

CAI meeting: Duane Munter stopped by last week to notify that he is retiring. There will be an area meeting coming up March 14<sup>th</sup> to celebrate Duane's retirement. They will also discuss the 2011 CAI shortcourse, which will be at the Sportsman's Lodge in Baudette this year.

Trees: Olson said 9000 trees have been ordered for this spring. He said about 3000 have been ordered so far.

Tree Open House: Olson said the tree open house was held on February 10<sup>th</sup>. There were two potted evergreen trees given away.

Envirothon: The 2<sup>nd</sup> Envirothon meeting was held at Pennington SWCD office. The next planning meeting will be April 20<sup>th</sup> at Lake Bronson State Park. The Envirothon will take place April 27<sup>th</sup> at Lake Bronson State Park. Larson and Olson will be presenters for current events. Carlson is with the oral presentations station. Sub-sandwiches will again be purchased from Lakeside Sporting Goods. As of February 28<sup>th</sup>, Olson has received \$875.

April Board meeting: The next regular scheduled Board meeting is April 14<sup>th</sup> at 7:15 AM.

District Clerk job applications: Chairmen Klein closed the meeting to discuss job applications for the District Clerk position. They received 5 resumes for the job position and will hold interviews Monday evening, March 14<sup>th</sup>.

With no further business to come before the Board, the meeting was adjourned by Chairman Klein.

*Justin Dagen by*  
*Virginia Olson*  
Justin Dagen, Secretary

**Kittson SWCD**  
**Treasurer's Report**  
 March 31, 2001

| Date                             | Num  | Name                | Memo          | Debit            | Credit           | Balance        |
|----------------------------------|------|---------------------|---------------|------------------|------------------|----------------|
| <b>American Federal checking</b> |      |                     |               |                  |                  | 3,056.43       |
| 3/1/2011                         |      |                     | Deposit       | 16,627.15        |                  | 19,683.58      |
| 3/1/2011                         | 3044 | Kittson County ...  | Supplies-ads  |                  | 74.49            | 19,609.09      |
| 3/1/2011                         |      |                     | Deposit       | 134.93           |                  | 19,744.02      |
| 3/1/2011                         | AW   | American Feder...   | 41-0851671    |                  | 1,379.64         | 18,364.38      |
| 3/1/2011                         | AW   | MN Dept. of Rev...  | 9150937       |                  | 176.00           | 18,188.38      |
| 3/1/2011                         |      |                     | Funds Tra...  |                  | 15,000.00        | 3,188.38       |
| 3/3/2011                         | 3045 | Shane Olson Fa...   | Meals mee...  |                  | 10.68            | 3,177.70       |
| 3/3/2011                         | 3046 | The Times           | Employe...    |                  | 39.60            | 3,138.10       |
| 3/3/2011                         | 3047 | Farmer's Store      | Supplies      |                  | 36.32            | 3,101.78       |
| 3/7/2011                         | 3048 | Carlson, Darren ... | Meeting Er... |                  | 139.28           | 2,962.50       |
| 3/7/2011                         |      |                     | Deposit       | 947.18           |                  | 3,909.68       |
| 3/10/2011                        | 3049 | Carlson, Darren     |               |                  | 1,377.95         | 2,531.73       |
| 3/10/2011                        | 3050 | Olson, Shane E      |               |                  | 1,324.35         | 1,207.38       |
| 3/10/2011                        | 3051 | Quiner, Margare...  |               |                  | 630.58           | 576.80         |
| 3/10/2011                        |      |                     | Deposit       | 35.00            |                  | 611.80         |
| 3/11/2011                        | 3052 | Area 1              | Dues          |                  | 100.00           | 511.80         |
| 3/11/2011                        | 3053 | Quiner, Joanne ...  | Board mee...  |                  | 11.50            | 500.30         |
| 3/11/2011                        |      |                     | Deposit       | 113.55           |                  | 613.85         |
| 3/14/2011                        |      |                     | Funds Tra...  | 5,000.00         |                  | 5,613.85       |
| 3/15/2011                        | AW   | PERA                | 9237-00       |                  | 445.15           | 5,168.70       |
| 3/17/2011                        | 3054 | Carlson, Darren ... | Cookies       |                  | 6.48             | 5,162.22       |
| 3/17/2011                        | 3055 | Greg Peterson ...   | Supervisor... |                  | 24.85            | 5,137.37       |
| 3/21/2011                        |      |                     | Deposit       | 50.00            |                  | 5,187.37       |
| 3/21/2011                        |      |                     | Deposit       | 12,500.00        |                  | 17,687.37      |
| 3/21/2011                        |      |                     | Funds Tra...  |                  | 15,000.00        | 2,687.37       |
| 3/29/2011                        | 3056 | Postmaster          |               |                  | 29.80            | 2,657.57       |
| 3/31/2011                        | 3057 | Shane Olson Fa...   | CIA meeting   |                  | 6.15             | 2,651.42       |
| 3/31/2011                        | 3059 | Carlson, Darren     |               |                  | 1,487.22         | 1,164.20       |
| 3/31/2011                        | 3060 | Olson, Shane E      |               |                  | 1,428.18         | -263.98        |
| 3/31/2011                        | 3061 | Quiner, Margare...  |               |                  | 659.58           | -923.56        |
| 3/31/2011                        |      |                     | Deposit       | 437.93           |                  | -485.63        |
| 3/31/2011                        |      |                     | Deposit       | 100.00           |                  | -385.63        |
| Total American Federal checking  |      |                     |               | 35,945.74        | 39,387.80        | -385.63        |
| <b>TOTAL</b>                     |      |                     |               | <b>35,945.74</b> | <b>39,387.80</b> | <b>-385.63</b> |

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