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Best Management Practices
For Conservation Purposes in
Kittson County*



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Minutes of the Meeting of

Kittson Soil & Water Conservation District Board of Supervisors

Held on Wednesday, May 11th, 2016 at 7:00 AM at the Kittson SWCD Office

The Board of Supervisors of the Kittson Soil & Water Conservation District held its regular scheduled meeting on May 11th, 2016 at 7:00 AM in the Kittson SWCD Office.

Members present at the meeting included: Chairman CJ Peterson; Vice Chairwoman, Heather Peterson; Secretary, Justin Dagen; and Treasurer, Joe Wilebski; Missing Public Relations, Ron Anderson.

Others present at the meeting were District Technician Justin Muller, District Technician, Sarah Gossman, District Administrator Jamie Osowski and NRCS District Conservationist; Jim Schwab.

The meeting was called to order by Chairman Peterson.

The minutes from the March 9th, 2016 Board meeting were tabled at the April meeting, motion was made by Dagen and Seconded by Wilebski and unanimous vote of supervisors to approve the March 9th, 2016 and April 6th, 2016 board minutes.

Upon a motion by Dagen, seconded by H. Peterson and unanimous vote of the supervisors, the Treasurer's report was approved.

Jim Schwab gave the District Conservationist report:

EQIP and CSP: EQIP had 4 applications accepted, 2 grazing, 1 cover crop and 1 pasture planting. CSP has 4 applications to score.

Grazing: Jim reported that Mark Hayek has been helping him out with 20 grazing systems.

CRP: 42 applications that start on May 1st or June 1st. Jim is working on re-enrollment.

Soil Conservationist: Jim announced that Michael Steinhauer will begin the week of Memorial Day. There will be some office arranging happening in the next week to accommodate more staff in the office.

Roseau NRCS: Jim reported that the DC in Roseau County will be resigning on June 15th, Jim has been told he will be acting DC in Roseau County.

NRCS Computers: Jim reported that NRCS is in the process of removing SWCD's that do not assist NRCS in any way from the network. Jim has made NRCS aware that the Kittson SWCD helps him enough to keep us on the system. The Watershed district is currently under the NRCS system and they are working on a plan to keep them on the network as well.

Justin Muller gave the District Technician Report

WCA: Justin reported that Dale Krystosek was up looking at a banking project and a violation.

Feedlot: Justin reported that there is a possible new hog farm looking to start up in Davis Township. The operation will have 995 animal units. Justin has been working with a consultant and Lane Nordin with Kittson County Zoning on this project. The consultant is looking to meet with the County Commissioners in the next month to discuss the operation.

County Ag Inspector: Justin spoke to the board about Dalmatian Toadflax applications. In August the Minnesota Conservation Corps will be up to spray, the County will be spraying their right-a-ways.

Trees: Justin reported that trees are in and landowners are stopping to pick their orders up. Staff has 1 planting in.

Drills: Justin reported that the drills are moving around the county. C.J Peterson submitted a bill for \$500.00 for his labor on assembling the Truax drill. Motion was made by Dagen and seconded by H. Peterson and unanimous vote of supervisors to pay the assembly bill.

Tree Planting: Ron Anderson has a hand tree planting of 450 trees at his farm. There is no set rate for hand planting at the Kittson SWCD. Discussion was had by board and motion was made by H. Peterson and seconded by Dagen and unanimous vote of supervisors to charge \$35/hour per SWCD staff for hand plantings.

Sarah Gossman gave the District Technician Report

MN Agricultural Water Quality Certification Program: Sarah reported that the promotional grant runs out on May 31st, 2016. She has placed more advertisement in the newspaper and final reporting will be completed after money is spent. Still only 1 application.

Clean Water Funds: Sarah discussed with the board that she has had Clean Water Fund contacts signed by landowners and out of the available \$75,000 all has been spent for the Red River of the North. For the Lake Bronson money, \$130,000 has been spent. Sarah received 9 signed contracts for the Red River of the North Project and 8 Signed contracts from the Lake Bronson Project. Upon motion by H. Peterson and seconded by Wilebski and unanimous vote of supervisors, the following contracts will be approved. Sarah has a couple more contracts that she has not received back, a deadline of May 19th, 2016 has been set for those contracts to be back by for approval.

Lake Bronson Watershed

Applicant	County	Twp.	Section	CWF \$
Forrest Johnson (FY2013-10)	Roseau	Deer	10	\$7,067.88
Juhl Farms JV (FY2013-11)	Roseau	Skagen	21	\$9,484.63
Juhl Farms JV (FY2013-12)	Roseau	Skagen	20	\$8,746.88
Juhl Farms JV (FY2013-13)	Roseau	Dewey	14	\$8,470.25

Juhl Farms JV (FY2013-14)	Roseau	Hereim	4	\$7,799.63
Jolene Juhl (FY2013-15)	Roseau	Barto	27	\$17,529.38
Jolene Juhl (FY2013-16)	Roseau	Hereim	4	\$8,894.38
Juhl Farms JV (FY2013-17)	Roseau	Hereim	5	\$9,625.13

Red River of the North Watershed

Applicant	County	Twp.	Section	CWF \$
Linda Dietz (FY2012-01)	Kittson	Clow	23	\$3,995.00
Baldwin Farms (FY2012-02)	Kittson	Hampden	6	\$2,217.38
Marcia Pederson (FY2012-03)	Kittson	Hampden	18	\$2,079.88
Wilwand Farms (FY2012-04)	Kittson	Hampden	35	\$14,096.88
Lee Pemberton (FY2012-05)	Kittson	Hampden	12	\$9,772.25
Wendy Corry (FY2012-07)	Kittson	Richardville	31	\$2,972.25
Sonja Erickson (FY2012-08)	Kittson	Granville	17	\$3,045.50
Doug R Nelson Inc (FY2012-09)	Kittson	Hampden	21	\$4,868.88
Scott Nelson (FY2012-10)	Kittson	Granville	6	\$7,737.09

Other: Sarah reported that she has been visiting the schools with Arbor Day trees.

Jamie Osowski gave the District Administrator Report:

Joe River Overall Plan information request: Jamie included in the board's packet a request for information for the Joe River Overall Plan. Discussion was had and there is no information that the board would like submitted.

State Cost Share: Jamie received 2 signed contracts for State Cost Share. Lacey Lupien submitted a request for a well sealing in September, Jon Leader sent back an estimate of \$1000 and contract was signed by Lupien. Motion was made by H. Peterson and seconded by Dagen and unanimous vote of supervisors to approved the Lupien well sealing (SCS FY 15-05) for \$1000.00.

Justin Osowski has a State Cost Share (SCSFY 15-07) Field Windbreak of 208 Norway Poplars and tree shelters and mats. The total cost for the project is \$1358.24, 75% State Cost Share for the project is \$1,018.68. Motion was made by Dagen and seconded by Wilebski to approve the Osowski Field Windbreak for \$1,018.68.

State Cost Share Manual: Jamie reported to the board that the Kittson SWCD has been following the BWSR policy on State Cost Share projects. The district is allowed to create their own policy if requested. Following board discussion on the BWSR policies, motion was made by Wilebski and seconded by H. Peterson and unanimous vote of supervisors to continue following the BWSR policies.

Other:

Outstanding Conservationist/ Rural Beatification Award was discussed. Each board member was asked to bring any ideas for recipients to the June Board meeting.

Justin discussed the cover crop incentive with the board, there has been no applicants at this time, but a couple landowners have shown interest.

Office furniture was discussed at the April board meeting, Jamie has received bids back from 2 companies and both came in under \$10,000. Upon motion by Dagen and Seconded by H. Peterson and Unanimous vote of supervisors to approve new office up to \$10,000.

June 2016 Board Meeting: The June Board meeting is scheduled for Wednesday June 8th, 2016 at 8:00 AM at Nordhem Café in Karlstad, MN.

With no further business to come before the board, the meeting was adjourned.

Justin Dagen, Secretary

A handwritten signature in black ink, appearing to read "J Dagen", is written over a horizontal line.