

*Helping Producers Implement
Best Management Practices
For Conservation Purposes in
Kittson County*



410 South 5th Street - Suite 106 - Hallock MN 56728 - Phone (218) 843 2619 - Fax (855) 744-0398- www.kittsonswcd.org

Minutes of the Meeting of

Kittson Soil & Water Conservation District Board of Supervisors

**Held on Wednesday, October 12th, 2016 at 7:00 AM at Kittson County Courthouse
Meeting Room.**

The Board of Supervisors of the Kittson Soil & Water Conservation District held its regular scheduled meeting on October 12th, 2016 at 7:00 AM at the Kittson County Courthouse meeting room.

Members present at the meeting included: Chairman CJ Peterson; Vice Chairwoman, Heather Peterson; Treasurer, Joe Wilebski and Secretary, Justin Dagen.. Absent was Public Relations, Ron Anderson.

Others present at the meeting were District Technician Jeremy Benson, District Technician, Justin Muller, and District Administrator Jamie Osowski.

The meeting was called to order by Chairman Peterson.

The minutes from the September 14th, 2016, Board meeting were approved upon motion by Dagen and Seconded by Wilebski and unanimous vote of supervisors to approve the August 2016 minutes.

Upon a motion by H. Peterson, seconded by Dagen and unanimous vote of the supervisors, the Treasurer's report was approved.

Justin Muller gave the District Technician Report

WCA: Justin reported that one good thing with the wet weather is that landowners are not able to be digging, so WCA has been slow.

Feedlot: Justin reported to the board that he will be attending the Feedlot Conference in New Ulm, MN at the beginning of November.

CAI: Justin spoke to the board about the opportunity to help the MDA with Elk Damage Control, he spoke with the MDA contacts and we are unable to help at this time. It needs to be an extension agent or crop insurance adjuster.

Buffers: Justin spoke to the board that there have been many people stopping in with questions on the Public waters. Discussion was had on sending out letters to landowners and how to handle that with the CRP cap. Justin also explained that he has been receiving literature on where we need to measure from on top of bank from BWSR.

Other: Justin reported that Matt Przekwas cover crop was seeded and he inspected the site and took pictures. He planted 20 acres of a multi species cover crop. Motion was made by Dagen and seconded by Wilebski and unanimous vote of supervisors to approve the Przekwas Cover Crop payment of \$2400.00. Justin also reported to the board that we had 2 cover crop contracts and there are still funds available.

Welcome Jeremy Benson! The staff informed the board on the programs that Jeremy will be handling. He has been busy training and catching up on all the programs the Kittson SWCD offers.

Jamie Osowski gave the District Administrator Report:

Local Capacity Discussion: Jamie spoke to the board about the next round of Local Capacity Funding. Jamie stated that the board should have another brainstorming session in November to come up with some ideas for the next rounds work plan.

County Project: Jamie and Justin reported to the board that they were contacted by Kelly Bengtson from the County Highway Department of a project in Skane Sections 14 & 15 with some serious slope failure along State Ditch 1. They are looking for some financial assistance. The estimated quote Kelly gave was \$30,000 to \$53,000. Board discussed the project and we currently do not have that amount of funds to put toward this project. More discussion will be had in the coming months.

NACD Dues: Jamie spoke of the NACD Dues letter coming, in the past the board has voted to donate \$500. Upon motion by Dagen and seconded by Wilebski and unanimous vote of supervisors, the Kittson SWCD will donate \$500 to the NACD.

Web Soil Survey: Jamie reported to the board that she received an email from the NRCS Resource Soil Scientist Brandon DeFoe looking for SWCD Boards that would be interested in having him come and visit about Web Soil Survey online. Jim Schwab mentioned if any of the board members were interested in this, he could teach them. The board agreed they would have Jim help them if they were interested.

FY '17 Buffer Implementation Request: Jamie reported to the board that the request for the next round of Buffer Implementation funds is due by November 7th. We need to inform BWSR on what implementation activities we will be conducting and return to Matt Fischer with BWSR. Motion was made by H. Peterson and Seconded by Wilebski and unanimous vote of supervisors to conduct the same/similar activities as we stated for the FY '16 funds.

Resolutions: MASWCD Resolutions were conducted and will be submitted to MASWCD for the Annual Convention.

Employee Handbooks: Staff made revisions and additions to the Employee Handbook and distributed to the board at the September Board meeting for discussion at the October Board Meeting. Upon review of revisions and additions, Motion was made by H. Peterson and Seconded by Dagen and unanimous vote of supervisors to approve the revised Employee Handbook.

Jim Schwab gave the NRCS Report:

EQIP/CSP: Jim reported to the board that he has been working on payments for EQIP.

Equipment: Jim reported that he was sent an enclosed trailer for him to haul and store his ATV's. He stated that there is no room at the courthouse or in the Kittson SWCD tree shed for this trailers to be stored, he also informed the board that neither of his NRCS pickups are able to haul the trailer.

Ultima Staff: Jim reported that the Ultima staff that was employed at the office did not received a contract renewal.

Roseau Field Office: Jim reported that they have filled the DC position in Roseau with a detailed position for 120 days starting October 17th.

October is Mexican Awareness Month

November 2016 Board Meeting: The November Board meeting is scheduled for Wednesday November 9th, 2016 at 8:00 AM in the Kittson County Courthouse meeting room.

With no further business to come before the board, the meeting was adjourned.



Justin Dagen, Secretary
