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**Minutes of the Meeting of**

**Kittson Soil & Water Conservation District Board of Supervisors**

**Held on Friday, September 11th, 2015 at 7:00 AM at the Kittson County Courthouse Meeting Room**

The Board of Supervisors of the Kittson Soil & Water Conservation District held its regular scheduled meeting on September 11th, 2015 at 7:00 AM in the Kittson County Courthouse Meeting Room.

Members present at the meeting included: Chairman, CJ Peterson; Vice Chairwoman, Heather Peterson; and Treasurer, Joe Wilebski. Absent was Public Relations; Ron Anderson and Secretary Justin Dagen.

Others present at the meeting were District Coordinator, Jamie Osowski, District Technician Justin Muller and NRCS District Conservationist; Jim Schwab. Also present at the meeting was BWSR Board Conservationist Matt Fischer.

The minutes from the August 14<sup>th</sup>, 2015 board minutes were approved upon motion by H. Peterson and Seconded by Wilebski and unanimous vote of supervisors.

Upon a motion by Wilebski, seconded by H. Peterson and unanimous vote of the supervisors, the Treasurer's report was approved as presented by Jamie Osowski.

Jim Schwab gave the NRCS report:

September is Hispanic Heritage Month

CRP: Jim reported that he has all CRP plans written and about 80% have been signed.

General Signup: Jim reported that he has not received any information on the General Signup yet.

CSP: 2 CSP Renewals

EQIP: 2 EQIP grazing systems that are going to be terminated as they are not getting the systems up and running.

Grazing: Jim stated that Mark Hayek has grazing payments out for signatures.

Danny Weber Update: Danny is back working full time, will not be hiring a technician to replace Jacob for about a year.

Justin Muller gave the District Technician Report

WCA: Justin reported on WCA projects in the county which includes an application for the Railroad to stabilize the tracks, a wetland delineation on tax forfeit land for Kittson County, inspected a wetland site with Ryan Heinen from BWSR, Week long Wetland Delineation course in Little Falls, and Justin updated the board on the Perry Kostrzewski vs. DNR case.

Feedlot: Justin stated that he received a complaint from the MPCA on Younggren's feedlot. Justin met with them at the site and discussed some options to fix the problem. Matt Fischer gave some insight on using State Cost Share funds. Justin will talk with Mark Hayek and work on a design. The board all agreed and liked the idea. Justin also stated that he will be doing site visits for Feedlot Requirements and stated that there will be a new computer system for Feedlots soon.

Other: Justin stated that he has 2-3 RIM checks left, he did some CWF site checks, attended a 5 day Conservation planning course, has been doing some SEDLEC Visits, and will be attending Waterfest in Warren and Fertile working at the Groundwater Station.

While Matt Fischer was at the Board Meeting we had a brainstorming session on what the \$100,000 funding could be used toward.

Jamie Osowski gave the District Coordinator/Manager report:

Outstanding Conservationist/Rural Beautification: Jamie showed the board the framed pictures that were purchased for the award winners. She is waiting on signs and will go out to present them to the winners.

Clean Water Funds: Jamie reported that all the supporting information for Carter Novacek CWF contracts was received and the signed payment vouchers were received back from Carter for Contracts FY 2012-04 and FY 2012-06, for a total of \$11,418.00. Motion was made by Wilebski and Seconded by H. Dagen and unanimous vote of supervisors to approve payment for the CWF contracts for Novacek. Earl Feucht sent back his signed payment vouchers for Contracts FY 2012-11, FY 2012-12, FY 13-01, FY 13-03, FY 13-04, and FY 13-05, for a total of \$55,891.00. Motion was made by H. Peterson and seconded by Wilebski and unanimous vote of supervisors to approve payments for the CWF contracts for Feucht.

Severance Pay: A request was made by Darren Carlson to pay out his severance pay following his resignation from Kittson SWCD. Carlson left the Kittson SWCD with 133 hours vacation time and 172 hours sick time. Motion was made Wilebski and seconded by H. Peterson and unanimous vote of supervisors to pay Darren Carlson his severance pay.

Area 1 Meeting: Discussion was had on Kittson SWCD hosting the next Area 1 Meeting on November 3<sup>rd</sup>, 2015. The meeting will include a tour of the Far North Spirits distillery.

Zoning: The County is going to hire a part time employee to manage the program. Eric Christensen stated that he would also like to take the Aquatic Invasive Species program back and have this employee manage that county program as well. Discussion was had on the position and as of October 30<sup>th</sup>, 2015, if we have not received the counties termination of Zoning, we will submit our own termination.

Other: Jamie reported to the board that she attended a State Envirothon meeting in St. Cloud on August 31<sup>st</sup> and she will be attending Waterfest in both Warren and Fertile.

October Board Meeting: The October Board meeting is scheduled for October 16<sup>th</sup>, 2015 at 7AM.

With no further business to come before the board, the meeting was adjourned upon motion by H. Peterson and second by Wilebski and unanimous vote of supervisors.

Justin Dagen, Secretary

